

ST. AUGUSTINE'S DAY SCHOOL, KOLKATA
ANNUAL CIRCULAR TO THE PARENTS
2024-2025



Estd. 1970

Circular No. PR / 01 / 2024

Dear Parents / Guardians,

As we enter the new Academic Session 2024-2025, let us embark on another year of quality, holistic education for our students. A successful fresh year is at our doorstep and therefore, we have incorporated some changes/additions that we intend to introduce from the next session.

1. ACADEMICS and EVALUATION SYSTEM

“Our Vision”

With the winds of change we aspire to create
 A learning environment, inculcate values and
 Promote all round excellence
 To build global citizens.

In accordance to the vision of our school, we strive to make our students global citizens and to inculcate in them all-round abilities. We give equal importance to the Academics, Co-Curricular Activities, Social Service, Discipline and House Responsibilities. The details and queries of the Academic Evaluation system will be discussed at the Parents Teachers' Meeting for classes Nursery to XII.

2. HOLISTIC DEVELOPMENT:

At St. Augustine's we believe, that it is our moral responsibility to not just educate the child, but to also nurture and strengthen the mind so that we can contribute to a Holistic Development of each child.

3. VOCATIONAL TRAINING:

Vocational Education programs focus on teaching students skills that will enable them apply for specified jobs in the future. According to NEP 2020, it has become mandatory that the school introduce Vocational Training, from VI onwards. The parents will be informed in due course on the way forward.

4. PROMOTIONS

Students of class II to VII, who are not promoted to the next class for two consecutive years, maybe asked to go for an IQ Test to determine whether their ward falls in the category of Special Needs or Slow Learners. It is mandatory to take their children for these tests for their betterment. Once the parent submits a report of their wards and is diagnosed in the category of Special Needs or Slow Learners the said student would be given special care under the supervision of skilled teachers. The parents would also be informed regarding the progress of their wards, so that they can work in tandem for the benefit of their child.

5. SCHOOL TIMINGS FOR THE SESSION 2024-25

CLASS	MORNING TIMING	DAY TIMING
Nursery	08:00 am -10:00 am	
LKG A	07:15 am -09:45 am	
LKG B		10:15 am -12:45 pm
UKG A+B	07:00 am -10:00 am	
UKG C		10:15 am -01:15 pm
Class 1A+B+C	10:15 am -01:15 am	
Class 1D		10:15 am -01: 45 pm
Class II +III	07:15 am -11:00 am	
Class IV+V		11:30 am -04:00 pm
Class VI +VII+VIII		11:45 am -04:20 pm
Class IX-XII	07:00 am-11:40 am	

6. PAYMENT OF SCHOOL FEES

(a) Classes Nursery to XII:

The Yearly Session Fees for the Session 2024 – 2025 should be paid by **31st July, 2024**.

A late fine of Rs. 500/- will be charged for the non-payment of Session Fees within the due date.

(b) Fees for Session 2024-2025:

- Fees to be paid via ONLINE through the School App. Those parents who are facing difficulty will get all assistance from the School.
- Fees to be paid within **25th of the month** in advance.
- The Late fine for every defaulting month paid after the due date will be as follows: 1 Month – Rs. 100/-, 2 Months - Rs. 200/- and so on.
- All fees must be cleared before the commencement of any School Assessment, Half Yearly or Final Assessments; failing which Examination Admit Cards / Report Cards will be withheld.
- All fees for the academic session should be cleared till March, 2025 within 7th February, 2025 from Classes NURSERY to Class XII.
- Should any parent fail to make the payment of tuition fees for **3 consecutive months**, the ward's name will be automatically struck off the school rolls. Parents will need to pay a **Re-Admission Charge** for the same.
- It should also be noted that all parents are to provide correct mobile numbers to the school. This will help in regular communication with the parents.

7. STRICT DISCIPLINE POLICY:

Discipline is an integral part of a students' life. We at STADS also instill the values of discipline at a very early age. Students caught consuming any form of intoxicants and tobacco in school uniform either inside or outside the school premises, the Management will take strict action against such a student.

8. DAMAGING SCHOOL PROPERTY:

As members of our school community, it is essential that we respect and take care of school property. It has been observed that students are destroying school property intentionally. Any student found responsible for such misconduct will have to face appropriate consequences. The school will also claim compensation from the parents of the students responsible for such acts. The parents are requested to kindly make known to their wards the consequences and to avoid such untoward incident.

9. NCC: (NATIONAL CADET CORPS)

Besides all other Co-curricular Activities, we are proud to have NCC in our curriculum. To raise a second line of defense and to create a large pool of trained youth available for armed forces. We have an officer (CTO/ANO) from school to train the cadets and build character, comradeship, discipline, to develop a secular outlook, a spirit of adventure and to inculcate ideals of selfless service. We therefore encourage our parents to encourage their wards to join NCC and exhibit their outstanding leadership qualities.

10. MEDICAL CHECK UP

The school would be commencing its Routine Medical Examination shortly. There would be regular medical checkup organized - the dates for which will be sent through a notification.

We thank all those parents who have given us their continuous and unconditional support. So a heartfelt and sincere thank you to all our dear parents and well-wishers.

Looking forward to a fruitful and blessed year ahead!


(DR. R.S. GASPER)
PRINCIPAL